

GOVERNMENT OF MANIPUR
DEPARTMENT OF SOCIAL WELFARE

Near 2nd MR Gate
A.T.Line Imphal-795001

Notice Inviting Tender

Imphal, the 18th May, 2018

No.27/10/2015(S-TA-DCPU)/(SW)/303: Sealed Tenders are invited for hiring of vehicles for DCPU's under the ICPS(Integrated Child Protection Schemes) of the Department of Social Welfare, Government of Manipur. Interested bidders may collect detailed tender notice and Tender Documents from the office of the undersigned from 19th May, 2018 (11:00 am) to 23/5/2018 (up to 2:00 pm) or download the detailed tender notice from the following website www.manipur.gov.in and www.socialwelfaremanipur.nic.in

The dates of submission of bids and opening are as below:

Collection of Tender Documents:	11.00 hrs of 19/5/2018
Last date of seeking Clarification	02.00 hrs of 23/5/2018
Last date of submission of Tender	02.00 hrs of 25/5/2018
Date of opening Technical Bid	02.00 hrs of 29/5/2018
Date of Opening price Bid	02.00 hrs of 30/5/2018

-sd/-

(Jacintha Lazarus) IAS
Director (Social Welfare), Manipur

FINANCIAL BID/BHJ OF QUANTITY

Bid security : Nil
Cost of Bid Documents : Nil
Time Period : one Year

Name of work: RFP for Hiring of 12 (Twelve) Bolero/Scorpio Vehicles on monthly basis for ICPS Programme in respect of District child Protection Unit (DCPU), SCPS and SARA:

Sl. No.	Name of the Item	Unit	QTY.		
1	Providing running & maintenance of vehicle on monthly basis Bolero/SUV Vehicle as per terms and condition	Vehicles nos./Months			
	Total				

Note

1. The total amount Quoted in words shall be sole guiding factor for financial evaluation of Bidders
2. Annexure 'I' for terms and conditions shall be a part of bid and hence shall be duly signed by the Bidder
3. Vehicle shall be operating with or without All India permit.

**Name, Signature, Complete Address
&
Seal of the Bidder**

Details of Tenderer (to be filled by the Tenderer)

The following information/documents are given:-

1. Name of the Agency/Individual :
2. Address of the Agency/ Proprietor :
3. Telephone no. :
4. Mobile no. :
5. Name of the authorized signatory with necessary authority letter to sign the bid documents on behalf of the firm(in case of firm or agency) :
6. A certificate from bidder that all terms and conditions are acceptable to him.

Signature-----

Name-----

Dated

TERMS AND CONDITIONS

1. The vehicle should be in good running conditions.
2. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers should be provided in the vehicle as required by prevailing Motor vehicles Act with comprehensive insurance cover for the vehicle.
3. The vehicle shall be available day & night (24 hours) as required by DCPU and the Directorate office for all days regularly in a month.
4. The drivers shall be having valid driving license.
5. The Lessor/Agency shall bear all expenses required for keeping the vehicle in good running condition such as fuel, lubricants oil & other consumable necessary service & maintenance, repairs & replacement etc. and salary of the driver per month and mobile phone.
6. In the event of the vehicle being off the road for maintenance or any account of breakdown, the Lessor/Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of proportionate rent on basis of the monthly rent will be affected from the bills of Lessor/Agency.
7. The Lessor/Agency should ensure that sufficient fuel is always available for travel.
8. The quoted rates shall be inclusive of taxes & other taxes, if any.
9. Vehicles can be withdrawn from usage within 15(fifteen) days of advance notice by either party i.e. Lessor or lessee.
10. The Lessor/Agency should submit their bills within 1st week of every month of payment.
11. The quoted rates for higher charges of vehicles with fuels and lubricants etc should be valid for the period of one year from the date of acceptance. No variation/ revision in quoted rates in account of any increase in fuel or spare cost will be entertained.
12. Th Lessor/Agency should be able to supply the required vehicles within seven days from the date of letter of Acceptance.
13. The supply of vehicle is initially for the duration of one year only from the date of issue of letter of acceptance. Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by DCPU and agreed by the Lessor/Agency

Name, signature & Seal of Bidder