

GOVERNMENT OF MANIPUR
DEPARTMENT OF SOCIAL WELFARE

TENDER NOTICE

Imphal, the 24th August, 2015

No. 8/27/2014-15-SNP (SW): In pursuance to Government letter No. 4/6/2015-S (SW) dated 22nd August, 2015, tenders are invited for the following items for ICDS Scheme of Manipur State. Interested bidders may download detailed tender notice and tender document from the following websites i) www.manipur.gov.in ii) www.manipurtenders.gov.in iii) www.socialwelfaremanipur.nic.in


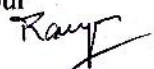
Procurement of Micronutrient Fortified Blended Energy Dense Food for the Anganwadi Centres, under Supplementary Nutrition Programme, ICDS, Manipur.

Bids are to be submitted through e-tender portal at www.manipurtenders.gov.in.

The dates of submission of bids and opening are as below:

Downloading Tender Document:	28-08-2015
Last Date of seeking clarification:	03-09-2015
Last Date of Submission of Tender:	1500 hrs of 18-09-2015
Date of Opening of Technical Bid:	1100 hrs of 19-09-2015

W.S


(Dr. Rangitabali Waikhom)
Director (Social Welfare)
Manipur


**GOVERNMENT OF MANIPUR
DEPARTMENT OF SOCIAL WELFARE**

No. 8/27/2014-15-SNP (SW)

Imphal, the 24th August, 2015.

REQUEST FOR PROPOSAL

1. **Quotation in two bids system** are invited from Competent and eligible original manufacturer engaged in manufacturing of Micronutrient Fortified Blended Energy Dense Food in accordance with the guidelines issued by the Government of India by following the various food safety and quality aspects prescribed therein and who are having the requisite infrastructure, plant & machinery and technical expertise in this regard.
2. The manufacturer shall supply
 - (a) **Group A : Micronutrient Fortified Energy Dense Food as Weaning Food Supplement.**
 - (b) **Group B : Micronutrient Fortified Energy Dense Food as Kheer (Sangom Kheer).**
 - (c) **Group C : Micronutrient Fortified Energy Dense Food as Rice and Pulse based Energy Food.**
 - (d) **Group D : Micronutrient Fortified Energy Dense Food as Soya based High Protein Biscuits.**

The manufacturer / bidder shall have the option to offer their rates for all the above different category of product (recipe per the formulation and specifications and schedule of requirement at Annexure-A). However the minimum eligibility requirement is to submit the bid for atleast one group.

3. **Bids are to be submitted online through e-Procurement/Tender portal <https://manipurenders.gov.in>.** Bids must be submitted online before the stipulated time. Department / service provider does not take any responsibility for the delay caused due to non-availability of internet connection or network traffic jam for online bids.

The dates of submission of bids are as below:

Downloading Tender Document: 28-08-2015

Last Date of seeking clarification: 03-09-2015

Last Date of Submission of Tender: 1500 hrs of 18-09-2015

Date of Opening of Technical Bid: 1100 hrs of 19-09-2015

The bidder is required to present himself/authorized representative along with power of attorney with all the original documents and attested/certified photo copy of documents, submitted online at the time of opening of online Technical bid.

4. **ELIGIBILITY CRITERIA**

- a. A bidder can be an individual/sole proprietary or partnership firm/private or public limited company/cooperative society/cooperative federation/public undertaking/women self help group/mahila mandal or any other legal entity who are original manufacturer or producer of fortified blended food.
- b. Contractors, traders, middleman, distributors, dealers, non trading companies, agents and any other individual and/or legal entity who are not original manufacturer or producer are strictly prohibited from submitting the proposals. Even if they submit proposal, their proposal will be out rightly rejected.
- c. The bidder should have functional and operative manufacturing unit well equipped with appropriate infrastructure and should also have due technical expertise to manufacture or produce

the Micronutrient Fortified Energy Dense Food as per the product specifications clause of this Request for proposal document. The unit should be operative for at least for last five financial years and should be in a condition to effectively perform for a further period of 3 years. The bidder should produce a certificate in this regard.

- d. The bidder should be experienced manufacturer of the Fortified Blended Food and not traders (factory license and other proofs are required to be submitted) and should have a proven track record of supplying atleast not less than 50% of what is intended to be procured (approx. 3512409 Kg) of Micronutrient Fortified Blended Food manufactured and supplied under various Government Schemes for last 3 (three) years to Central/ State Government/ Non Governmental Organizations. Copies of work order and other proof are to be enclosed with the proposal.
- e. The bidder should possess the required manufacturing capability to manufacture the Micronutrient Fortified Energy Dense Food. A proof to this effect such as manufacturing capacity certificate issued by the appropriate authority (preferably Government) should be enclosed with the proposal.
- f. The bidder should be able to satisfy the Department of its capability of supplying the Micronutrient Fortified Energy Dense Food in accordance with the RFP's terms and conditions. The plant should be fully automated, installed and observing the rules of Food Safety and Standards Authority of India (FSSAI) and other Food laws having ample technical expertise. The production process shall be in accordance with the Code of Sound Manufacturing Practices and Code of Hygienic Practice and should follow ISO and HACCP (Hazard analysis and critical control points) norms. The Department or its authorized representative may visit the bidder's manufacturing units to ascertain the bidder's capabilities and the bidder shall cooperate during such inspections. During such inspection, if the Department feels that the bidder does not have required capabilities in terms of the task to be carried out as per the terms of the RFP, the Department has the right to reject such proposal.
- g. The bidder should have the capability to supply the food items in strict compliance to the guidelines issued by Ministry of Women and Child Development and the judgment of the Hon'ble Supreme Court in the Shagun Mahila Case to ensure quality and hygiene standards of Micronutrient Energy Dense Food .
- h. The quality of cleaning, grinding, mixing, fortification, packing etc should be such that the shelf life of the Micronutrient Fortified Energy Dense Food to be supplied by the bidder is atleast 180 days. Bidder is required to warranty 180 days shelf life stability and it shall be submitted in the form of a self attested certificate for the Micronutrient Fortified Energy Dense Food produced by the bidder.

5. GENERAL CONDITIONS

A complete set of bidding documents may be downloaded from the following website i) www.manipur.gov.in ii) www.manipur.tenders.gov.in iii) www.socialwelfaremanipur.nic.in with a non-refundable fee of **Rs 10,000** in the form of Demand draft/Banker's cheque in favour of "Director, Social Welfare, Manipur".

- a. All bids must be accompanied by the Earnest Money Deposit (EMD) as specified in the bid document and must be furnished with the bid.
- b. At any time prior to the date of submission of bid, the authority inviting tender may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid, the authority inviting tender, may at his discretion, extend the date and time for submission of bids.

- c. The bid and all correspondence and documents shall be in the English language.
- d. The tender document is not transferable.
- e. The tender document shall be signed by the bidder in all the pages with official seal.
- f. Interested eligible bidders, if so desire, may obtain further information from the office of the authority inviting tender.
- g. The Tender Inviting Authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
- h. The supplier will have to get samples of the supplied food items tested from the NABL accredited laboratory (Food & Nutrition Board, Eastern Region & Quality control Laboratory, Ministry of Women and Child Development, Government of India, Kolkata) at its own cost before supplying the product. The authorized representative of the Department will have the right to inspect manufacturing unit and take sample of the product from manufacturing unit/Anganwadi centers etc as and when they deemed fit.
- i. The supplier will have to print manufacturing date, batch number, expiry date and nutritional value per feeding per beneficiary and other details as prescribed in the packing regulations issued under Food Safety and Standards (FSS) Act 2006 and Packaged Commodity Rules. The packets should clearly state that the product is for free distribution under ICDS Scheme and it is not for commercial sale and each sealed packet shall bear in bold letter “FOR SNP-MANIPUR, NOT FOR SALE”
- j. The bidder is responsible for all statutory and regulatory compliance and for obtaining any permit, license or other permission required by any Government authorities in connection with the manufacturing/production and supply of the Micronutrient Fortified Energy Dense Food.
- k. The bidder shall offer only one price and one sample for a particular recipe of food product. The bidder cannot offer two different varieties for a single product.

6. TECHNICAL BID

- i) The bidder shall furnish along with the bid, the following,
 - a) All bids must be accompanied by **EARNEST MONEY DEPOSIT** of an amount of Rs 1.00 crore in the form of Demand Draft/Bankers Cheque/Bank Guarantee issued by a Nationalized Bank in favour of “Director, Social Welfare, Manipur”. In case the bidder is Mahila Mandal/ Self Help Group/ NGO or Village Community (Who are original manufacturers) the payment of EMD shall be relaxed to Rs.10,00,000/- only. EMD submitted in any other form or bids without EMD shall not be accepted. The EMD of the successful bidder shall be retained till completion of the tender period but shall not carry any interest. If the successful bidder fails to execute the agreement and or fails to deposit the performance security within the specified time, or withdraws his bid within the validity period of the bid, the EMD shall be forfeited. The EMD of the unsuccessful bidders will be returned within 30 days after the finalization of the tender.
 - b) Self certified copy of legal documents such as Partnership deed in case of partnership firm, constitution/Memorandum & Article of Association in case of Registered Company, Registration Certificate & byelaws in case of cooperative societies or like documents as the case may be.
 - c) Duly notarized Power of Attorney/Letter of Authorisation in favour of the signatory of the proposal document.
 - d) A certificate issued by the appropriate Government authority or chartered engineer indicating installed manufacturing capacity per day of all units mentioned in the RFP.
 - e) **MACHINERY PERFORMANCE CERTIFICATE**: Bidder must furnish a list of machineries installed in his premises and a latest certificate from a chartered engineer registered with the Institution of Engineers (India), stating that the machineries are sufficient to meet the production requirement of various under this RFP and also stating Micronutrient Fortified

Energy Dense Food that the machineries can perform effectively for a further period of 3 years.

- f) The bidder shall submit an affidavit to the effect that the Tenderer including any of its Holding company/ Parent Company/ Subsidiary Company or any Associate or Sister Concern or firm having common director/ partner or any other person having substantial interest in the company / firm whether by way of shareholding or otherwise has never been deregistered, debarred, blacklisted or the contract had never been terminated before the expiry of stipulated term for being involved in any fraudulent practices or malpractices for non performance of contract with any State Govt./ Central Govt/ Civil Supplier Corporation/ Cooperative Federation / Public Sector Undertaking.
- g) The Tenderer shall have a minimum Cash credit facility of Rs.5 crores or above duly approved and sanctioned by the bank. In case of Mahila Mandal/ Self Help Group/ NGO or Village Community (Who are original manufacturers) the minimum Cash credit facility shall be Rs.50 lakhs or above duly approved and sanctioned by the bank. A certificate to this effect duly certified by the concerned nationalised bank only should be submitted along with the bid failing which the bid will not be accepted.
- h) The bidder should submit a certificate pertaining to the financial stability status of the tenderer duly certified by the concerned nationalised bank for an amount not lower than Rs.25 crores. In case of Mahila Mandal/ Self Help Group/ NGO or Village Community (Who are original manufacturers) the amount should not be lower than Rs. 2.5 crores
- i) The bidder should have in house quality control facilities, its own quality control laboratory equipped with appropriate laboratory facilities/infrastructure for testing the parameters prescribed in Food Safety and Standard Act and as per the specifications given in the RFP. Bidder must submit list of equipments, list of technically qualified personnel engaged in quality control etc.
- j) The Bidder should submit Information of experience issued by the concerned Department for the last three financial years in prescribed format attached as **Annexure-I**.
- k) The minimum annual average turnover for the last three years should not be less than Rs.25,00,00,000/- (rupees twenty five crores)exclusively from the sale of micronutrient fortified energy dense food. In case of Mahila Mandal/ Self Help Group/ NGO or Village Community (Who are original manufacturers) the amount should not be lower than Rs. 2.5 crores. The bidder should submit the Annual Turnover Statement for the last 3 (three) financial years (Refer **Annexure II**) certified by the Auditor/Chartered Accountant.
- l) The Bidder should submit an undertaking in the form at **Annexure-III** confirming acceptance of all terms and conditions of the tender.
- m) The Bidder should submit an undertaking on fraud and corruption as per **Annexure-IV**.
- n) In the technical bid, the bidder shall confirm that, in case he becomes the successful bidder he shall abide by the following stipulations which shall also form a part of his undertaking at Annexure III.
- o) **Shelf life certificate:** Bidder has to submit a self certificate showing that all the Micronutrient Fortified Energy Dense Food shall have a minimum shelf life of 180 days from the date of manufacture under normal conditions.
- p) The bidder shall submit four samples of 500 gm each in the specified packing for each of the items being demanded. Samples can be submitted till the last date and time of request of proposal submission only during office hours from 10:00 hrs to 17:00 hrs. The Department shall get the samples tested before the opening of the Price Bid. If samples of any bidder are not found as per the standards specified, the proposal of such bidder will out rightly be rejected.
- q) A sample of the packing material and packing pouch will have to be submitted by the bidder along with proposal to examine the quality of the material.
- r) Blue Print/drawing of the approved plant by Food and Drug Authority from where the Micronutrient Fortified energy Dense Food will be produced and supplied by the bidder and shall have to be submitted along with the bid.

- s) The bidder shall also submit notarized copies of the following registration/licenses:-
- i) DIC/SIA Registration-A registration certificate issued by the District Industries Centre for micro or small scale industrial unit/medium or large scale category of the unit.
 - ii) Factory Act license.
 - iii) A valid license under Prevention of Food Adulteration Act, 1954/FSSA 2006
 - iv) ISO 22000:2005/ISO 9001:2008/ISO 14001:2004/ISO 18001:99/HACCP certification (any one) for producer/manufacturer/processor.
 - v) VAT Certificate.
 - vi) Up to date Sales Tax Clearance Certificate
 - vii) Copy of PAN Card/Income Tax Statement duly certified by CA
 - viii) Product permission for manufacturing the Micronutrient Fortified Energy Dense Food from Food Safety and Standard Authority of India. In case if such product permission is not available at the time of submission of proposals, it is the responsibility of manufacturer to submit the proposals for same at appropriate authority before the work order gets awarded.
 - ix) Technical knowhow collaboration agreement with CFTRI, Mysore
 - x) Excise registration certificate, if applicable.

7. PRICE BID:

- a) The rate quoted per item shall be the landed cost at destination, inclusive of packing, forwarding, the taxes/duties, freight, insurance etc, as applicable, showing the breakup of cost.
- b) Each page of the price bid shall be duly signed by the bidder with official seal.

8. TENDER EVALUATION

Tenders will be evaluated with reference to various criteria and one of such criteria is the rate per unit (Lowest rate). Conditional discounts shall not be taken into account for price comparison. However same shall be considered in case of placing order if the bidder happens to be L1.

9. VALIDITY OF TENDER

The validity of tender of the successful bidder shall be at least 1 year from the date of finalization of the order and the successful bidder(s) are bound to supply the items at agreed rates during this period. This validity period may be further extended with mutual consent.

10. STATUTORY TAXES/DUTIES

In case of any enhancement of Taxes and or duties or levy of fresh Taxes/duties due to Statutory Act of the Govt., after date of submission of the tenders and during the contractual delivery period, additional or fresh levies so imposed will be allowed to be claimed as extra without any change in the price structure approved under the tender. For this purpose, the supplier shall produce a certificate from the authority concerned certifying that the item supplied falls under particular tariff resulting in additional/fresh levies for the supplied item. However, the same shall not be borne by the purchaser in case such levies become applicable after expiry of the contractual delivery period stipulated in the contract.

11. CERTIFICATE OF EXCISE EXEMPTION:

The selected supplier will be issued the certificate of excise exemption against the supplies of Micronutrient Fortified Energy Dense Food within 6 (six) months from the date of delivery of products to the destination specified by the Department.

12. PERFORMANCE SECURITY DEPOSIT:

The successful bidder, within 15 days of receipt of Purchase Order, shall be required to submit Performance Security Deposit of 5% of the order value in the form of Performance Bank Guarantee from a Nationalised Bank in favour of the purchaser valid for a period of 6 months **beyond** the date of completion of order. The performance security will be discharged by the Purchaser and returned to the Supplier after completion of the Supplier's performance obligations, including any warranty obligations, unless specified otherwise. However, if the supplier fails to execute the order or fails to perform the services as per the contract, including any failure of the Supplier to supply the Micronutrient Fortified Food/Energy Dense Food, or the supplied goods not conforming to the quality or specifications regarding its contents, or non-compliance with the standards as furnished in the tender documents and samples, or in case of breach of any terms of this agreement by the supplier, in addition to other penal actions, the Bank Guarantee shall be encashed & the amount forfeited.

13. AGREEMENT

The successful tenderer shall be required to execute an agreement on non-judicial stamp paper of value of Rs.100/- (stamp duty to be paid by the tenderer) as per proforma in **Annexure V** within 15 days from the date of the intimation from Tender Inviting Authority informing that his tender has been accepted.

14. NON ASSIGNMENT

The tenderer shall not, at any time, assign, sub-let or make over the contract or the benefit thereof or any part thereof to any person or persons what so ever.

15. ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT & FRESH AWARD

Failure of the successful bidder to comply with the requirements of signing of contract and / or submission of performance security within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security.

Under such a situation, the proposal may be reviewed for award of the contract on the next lowest evaluated technically qualified bidder or go for a fresh bid depending on the circumstance. In case it is decided to go for the next lowest bidder, negotiation may be considered to bring down their price nearer to the originally evaluated & lowest bidder.

16. TENTATIVE QUANTITY

The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Tender Inviting Authority. The rates quoted should not vary with the quantum of the order or the destination.

17. DELIVERY CONDITION

- a) The place of delivery will be at Social Welfare Godown, Takyel, Imphal-795001 in the State of Manipur.
- b) The selected supplier will have to supply the Micronutrient Fortified Energy Dense Food to the Godown according to the schedule and time table prescribed by the Department.
- c) The successful bidder will have to provide uninterrupted supply of the Micronutrient Fortified Energy Dense Food within 45 days of receipt of order from the Department to the designated destination.
- d) The supplier will be responsible for delivery of product in intact condition. Any damage caused during the delivery will have to be replaced by the supplier.
- e) The units as per order shall be handed over to the authorized representative(s) of the purchaser at the specified location and the same shall be duly received after ensuring satisfaction to its condition and quantity.

18. PAYMENT TERMS

- a) **No advance payment shall be made.** Payment for the supplied items shall be made after 100% receipt of the items and completion of all codal formalities subject to submission of Bank Guarantee for Performance Security, relevant documents etc.
- b) **No payment shall be made for rejected materials nor shall the Tenderer (s) be entitled to claim for such items.** The rejected items shall be removed by the Tenderer(s) within two weeks of the date of rejection at his or their own costs and replace immediately. In case these are not removed these shall be auctioned at the risk and responsibility of the suppliers (s) without any further notice.

19. PENALTY CLAUSE

- a) If it is found from the laboratory report that the proportion of calories, protein and carbohydrates is less than prescribed norms under Special Nutrition Programme or if the supply is of inferior quality, the supplier will have to replace such supply immediately at his own cost. The Department reserves the right to charge a fine of 3% cost of such a supply. In case the supplier fails to replace such quantity, no payment shall be made for such supply. The Department may require other supplier, if any, to supply the requisite quantity of defaulter supplier. In addition to supply by other supplier, the defaulter supplier can also be subjected to legal action as per the Prevention of Food Adulteration (PFA) laws or prevalent rules and regulations. The defaulter supplier can also be blacklisted by the Department of Social Welfare, Manipur.
- b) The successful bidder will have to provide uninterrupted supply of the fortified blended food within 45 days of receipt of order from the Department to the designated destination. Failure to provide the supply within 45 days shall attract the following penalty:
 - i) In case there is delay in delivery beyond the stipulated period as mentioned in delivery clause, there shall be reduction in price @ 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value.
 - ii) Once the maximum price reduction is reached, termination of the contract may be considered.
- c) The supplier will have to get samples tested from the NABL accredited Laboratory (Food & Nutrition Board, Eastern Region & Quality Control Laboratory, Ministry of Women and Child Development). The payment of bills will be made only after satisfactory report obtained from the laboratories.
- d) Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of EMD and Bank Guarantee for Performance Security and other penal provisions.

20. FORCE MAJUERE

The above condition of delivery period, price reduction & termination etc. are subject to force majeure conditions which are beyond the control of the supplier, do not involve fault or negligence of the supplier and are not anticipated. However, the condition shall not include scarcity of raw materials, power cut, labour dispute, failure of sub-vendor and increase in cost of raw material.

21. FRAUD & CORRUPTION:

The bidders, suppliers & contractors shall observe the highest standard of ethics during bidding and during performance of the contract. During the process of evaluation of a bid or proposal for award of a contract, if it is detected that a bidder directly or through agent has engaged in corrupt, fraudulent, collusive or coercive practice in competing for the contract in question, then a) the bid shall be rejected and b) declare the firm ineligible for a specific period or indefinitely to participate in a bidding process.

22. LOCAL CONDITIONS

It will be imperative on each bidder to fully acquaint himself of all local conditions and factors that would have any effect on performance of the Contract. The purchaser shall not entertain any request for clarifications from the bidder regarding such local conditions nor shall accept any offer conditional to the local factors. No request for any change of price or extension of time schedule of delivery of goods shall be entertained after purchaser accepts the bid.

23. ADJUDICATION/REVIEW BOARD

Any dispute arising out of or during execution of the contract shall be settled with mutual agreement through an Adjudication/Review Board appointed by the appropriate authority of the purchasing organization, having officers belonging to other departments not related to the purchasing department.

24. SAVING CLAUSE

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.

25. LAWS GOVERNING THE CONTRACT & JURISDICTION

The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the tender such dispute would be subject to the jurisdiction of the Civil Court within the city of Imphal only.

(Dr. Rangitabali Waikhom)
Director (Social Welfare)
Manipur.

Memo No.8/27/2014-15-SNP(SW)

Imphal, the 24th August, 2015.

Copy forwarded to for information and necessary action to:

1. The Principal Secretary, Social Welfare, Govt. of Manipur.
2. The SIO, NIC for kind information and uploading the tender documents in the website.
3. The OSD, Department of Information Technology, Govt. of Manipur for uploading the tender document in **www.manipur.gov.in**
4. The Director, Printing & Stationery Department for publication of the NIT in the Manipur Gazette.
5. Office Notice Board.

(Dr. Rangitabali Waikhom)
Director (Social Welfare)
Manipur.

Request For Proposal FORMAT

Sl. No.	Particulars	Detail	Page Nos.
1.	The original RFP document duly signed and stamped on each page as an acceptance of terms and conditions of the RFP		
2.	RFP Document Fee		
3.	EMD		
4.	Self-certified copy of legal documents like partnership deed in case of a partnership firm, bye laws in case of a Co-operative Society, Memorandum and Articles of Association in case of a registered company etc.		
5.	Duly notarized Power of Attorney/Letter of Authorization in favour of the signatory of the RFP document		
6.	A certificate issued by appropriate Government authority or chartered engineer indicating installed manufacturing capacity per day of all units mentioned in the RFP. Name and Location of production unit/s, year of establishment and production capacity.		
7.	MACHINERY PERFORMANCE CERTIFICATE: Proposer must furnish a list of machineries installed in his premises and a latest certificate from a Chartered Engineer registered with the Institution of Engineers (India), stating that the machineries are sufficient to meet the production requirement of various Micronutrient Fortified Energy Dense Food under this RFP and also stating that the machineries can effectively perform for a period of 3 years. The certificate shall also clearly indicate the installed capacity of such machinery.		
8.	Self certified copy of registration to establish that manufacture's manufacturing establishment is in operation for at least since last three financial years.		
9.	Copies of the last three years Balance Sheets/profit and Loss Accounts for the period as required in the eligibility criteria, certified by a chartered accountant.		
10.	Detail of in house Quality Control facilities with list of equipments, manpower and associated laboratory detail, contract etc.		
11.	A self declaration of proposer in the form of affidavit duly notarized for details for good experience, reputation and as specified in the RFP.		
12.	Performance Certificate: Proposer must submit a certificate to that effect that during last three financial years, he has satisfactorily executed manufacturing or producing and supply of Fortified Blended Food duly manufactured under various Government Schemes and such certificate should be duly signed by an officer not below the rank of Deputy Secretary/Director of that respective State/Union Territory in case of Government organizations and by an authorized		

	person for Non-Governmental organizations.		
13.	TURNOVER CERTIFICATE: Proposer has to submit a certificate showing his turnover of Fortified Blended Food manufactured/produced and supplied during the last three financial certified by a Chartered Accountant on his letter head with his Membership Number of the Institute of Chartered Accountants of India along with certified copies of Purchase Orders of respective government against the supply and other supporting documents. The average annual turnover during the last 3 years should not be less than Rs. 25 crores for all bidders except for Mahila Mandal/ Self Help Group/ NGO or Village Community (Who are original manufacturers), for whom the amount should not be lower than Rs. 2.5 crores		
14.	Shelf life certificate: Proposer has to submit a self-attested certificate showing that all the Micronutrient Fortified Energy Dense Food shall have a minimum shelf life of 180 days from the date of manufacture under normal conditions.		
15.	An affidavit that the bidder has never been blacklisted.		
16.	Cash Credit Certificate of Rs.5 crores issued from a nationalised bank for manufacture of Micronutrient Fortified Energy Dense Food. For Mahila Mandal/ Self Help Group/ NGO or Village Community (Who are original manufacturers), the amount should not be lower than Rs. 2.5 crores		
17.	Financial Stability Certificate from a Nationalised Bank for Rs.25 crores. For Mahila Mandal/ Self Help Group/ NGO or Village Community (Who are original manufacturers), the amount should not be lower than Rs. 2.5 crores		
18.	Technical knowhow collaboration agreement with CFTRI, Mysore		
19.	Four (4) samples in the specified packing for each of the item in accordance with the parameters prescribed under Product Specifications clause of this RFP document.		
20.	PACKING MATERIAL SAMPLES: Samples of packing material which must meet the material to be free from microbiological and chemical contamination and fit for packaging of food articles.		
21.	Blue print/drawing of the approved plant by Food and Drug Authority from where the Micronutrient Fortified Energy Dense Food will be produced and supplied by the proposer.		
22.	Notarized copies of valid manufacturing license issued by the regulatory authority for all manufacturing facilities.		
23.	Notarized copies of DIC/SIA Registration – A registration certificate issued by the District Industries Centre for micro or small scale industrial unit/medium or large scale category of the unit		
24.	Notarized copies of VAT Registration/CST Registration Certificate.		
25.	Notarized Up to date Sales Tax Clearance Certificate		
26.	Notarized copies of Factory Act License		
27.	Notarized copies of valid license under prevention of Food Adulteration Act, 1954/FSSA, 2006		

28.	Notarized copies of PAN Card		
29.	Notarized copies of ISO 22000:2005/ ISO 9001:2008/ISO 14001:2004/ISO 18001:99/HACCP certification for producer/manufacture/processor/ISI Certification.		
30.	Notarized copies of Product Permission for manufacturing the premixes from Food Safety and Standard Authority of India, if available.		
31.	Notarized copies of Excise Registration Certificate, if applicable		

SCHEDULE OF REQUIREMENT

The estimated total requirement of the Micronutrient Energy Dense Food for the State project wise is detailed below. The quantities of the Micronutrient Energy Dense Food to be delivered may vary from month to month to any extent and for that the supplier will be informed of the required change in quantities through Dispatch Instructions (DI). The supplier shall not dispatch any consignment without obtaining Dispatch Instructions for the particular month from the Department about the quantity required to be supplied for each month.

Total Requirement of Micronutrient for 6 months (for 2015-16)

Sl. No.	Items	No. of beneficiaries	No. of days micronutrient provided per month	Service per beneficiary per day in grams	Total quantity for one month in KG
A	Pregnant and Lactating mothers				
1.	Rice and Pulse based Energy Food	78587	10	120	94304
2.	Rice based energy food mixed with milk and sugar (Sangom Kheer)	78587	10	120	94304
3.	Fortified Soya based high protein biscuits	78587	5	120	47152
	Total		25		
B	Children – 6 months to 3 years				
1.	Weaning food (supplement)	185868	15	100	278802
2.	Rice and Pulse based Energy Food	185868	10	100	185868
	Total		25		
C	Children – 3 years to 6 years				
1.	Rice and Pulse based Energy Food	188123	10	100	188123
2.	Rice based energy food mixed with milk and sugar (Sangom Kheer)	188123	10	100	188123
3.	Fortified Soya based high protein Biscuits	188123	5	100	94062
	Total		25		
D	Severely Malnourished Children				
1	Weaning food (supplement)	43	25	60	65

Total quantity required item wise			
SN	Items	Total Quantity for 1(one) month in KG	Total quantity for 6 (Six) months in KG
1	Weaning Food (Supplement)	278867	1673202
2.	Protein enriched Rice and Pulse based Energy food	468295	2809770
3.	Rice based Energy food with milk and sugar (Shangom Kheer)	282427	1694562
4.	Fortified Soya based high protein Vitaminised Biscuits	141214	847284

The details of serving size per beneficiary per day along with its nutritional norms per beneficiary for each of the items are detailed below. The serving size has been calculated keeping in consideration the nutritional value which must be made available to the beneficiaries as per ICDS norms.

A. Pregnant and Lactating Mothers per beneficiary for 25 days (i.e one month)

SN	THR	Nutritional norms per beneficiary per day	Serving size per beneficiary per day	No. of days	Packing size for one month for one beneficiary
1	Rice and Pulse based Energy Food	Calories 600 Protein : 18-20	120 gms	10	1200 gms (1 pouch)
2	Rice based Energy Food mixed with milk and sugar (Sangom Kheer)	Calories 600 Protein : 18-20	120 gms	10	1200 gms (1 pouch)
3	Soya based high protein Vitaminised Biscuits	Calories 600 Protein : 18-20	120 gms	5	600 gms (1 pouch)

B. Children under the age of 6 month to 3 years per beneficiary for 25 days (i.e one month)

SN	THR	Nutritional norms per beneficiary per day	Serving size per beneficiary per day	No. of days	Packing size for one month for one beneficiary
1	Weaning food (supplement)	Calories 500 Protein : 12-15	100 gms	15	1500 gms (1 pouch)
2	Rice and Pulse based Energy Food	Calories 500 Protein : 12-15	100 gms	10	1000 gms (1 pouch)

C. Children under the age of 3 years to 6 years per beneficiary for 25 days (i.e one month)

SN	THR	Nutritional norms per beneficiary per day	Serving size per beneficiary per day	No. of days	Packing size for one month for one beneficiary
1	Rice and Pulse based Energy Food	Calories 500 Protein : 12-15	100 gms	10	1000 gms (1 pouch)
2	Rice based energy food mixed with milk and sugar (Sangom Kheer)	Calories 500 Protein : 12-15	100 gms	10	1000 gms (1 pouch)
3	Fortified Soya based high protein Vitaminised Biscuits	Calories 500 Protein : 12-15	100 gms	5	500 gms (1 pouch)

For Severely Malnourished children under the age group of 6months to 3 years an additional pouch of weaning food of 1500 gram will be given monthly.

SN	THR	Nutritional norms per beneficiary per day	Serving size per beneficiary per day	No. of days	Packing size for one month for one beneficiary
1	Weaning Food (supplement) + additional Weaning Food	Calories 800 Protein : 20-25	100 gms of weaning food + 60 gms of Weaning Food	15	1500 gms (1 pouch) + 60 gms from additional pouch of 1500 gms
2.	Rice and Pulse based energy food + additional Weaning Food	Calories 800 Protein : 20-25	100 gms of Rice and pulse based energy food + 60 gms of Weaning food	10	1000 gms (1 pouch)+ 60 gms from additional pouch of 1500 gms
For Severely Malnourished children under the age group of 3 years to 6 years, an additional pouch of 1500 gram of weaning food will be given monthly					
3	Rice and Pulse based energy food + additional Weaning Food	Calories 800 Protein : 20-25	100 gms of Rice based energy food with Milk and sugar + 60 gms of weaning food	10	1000 gms (1 pouch) + 60 gms from additional pouch of 1500 gms
4	Rice based Energy Food mixed with milk and sugar (Sangom Kheer)+ additional Weaning Food	Calories 800 Protein : 20-25	100 gms of Rice and pulse based energy food + 60 gms of weaning food	10	1000 gms (1 pouch) + 60 gms from additional pouch of 1500 gms
5	Fortified Soya based high protein Vitaminised Biscuits + additional Weaning Food	Calories 800 Protein : 20-25	100 gms of Fortified Soya based high protein Vitaminised Biscuits + 60 gms of weaning food	5	500 gms (1 pouch) + 60 gms from additional pouch of 1500 gms

RECIPE/ PRODUCT SPECIFICATIONS

For the beneficiaries under “ICDS” scheme, the Micronutrient fortified Energy Dense Food will be given as per following specifications:

Micronutrient Fortified Energy Dense Food as Weaning Food Supplement

Fortified Blended Supplement Weaning Food should be in the form of fine powder premix should be in granular form, and should be manufactured using Whole Rice, Defatted Soyabean, Milk Powder, Ground Nut, Sugar, Edible Oil, Vitamin and Mineral Premix.

No.	Ingredients
1.	Whole Rice
2.	Defatted Soyabean
3.	Milk Powder
4.	Ground Nuts
5.	Sugar
6.	Edible Oil
7.	Vitamin and Mineral Premix

Micronutrient Fortified Energy Dense Food as Kheer (Sangom Kheer)

Micronutrient Fortified Kheer (Sangom Kheer) be in granular form in cardamom flavor and should be manufactured using whole rice, defatted soya, edible oil, Skimmed Milk Powder, Ground nut, Sewai, Sugar, Vitamin and Mineral Premix

No.	Ingredients
1.	Whole rice
2.	Defatted Soya
3.	Edible Oil
4.	Skimmed Milk Powder
5.	Groundnut
6.	Sugar
7.	Sewai
8.	Vitamin and Mineral Premix
9	Added flavour

Micronutrient Fortified Energy Dense Food as Rice and Pulse based Energy Food

Fortified Blended Rice and Pulse based Energy Food shall be in the form of fine powder premix should be in granular form and in orange flavor and should be manufactured using Whole Rice, Defatted Soya, Edible Oil, Pulse, Ground Nut, Sugar, Vitamin and Mineral Premix,

No.	Ingredients
1.	Whole Rice
2.	Defatted Soyabean
3.	Edible Oil
4.	Pulse
5.	Ground Nut
6.	Sugar
7.	Vitamin and Mineral Premix
8	Added Flavour

Micronutrient Fortified Energy Dense Food as Soya Based High Protein Biscuits

Fortified Blended High Protein Biscuits (Soya Based) and should be manufactured using wheat flour, Sugar, Edible vegetable oil, milk and milk product, Liquid Glucose, Leavening agent, Salt, Permitted Emulsifiers, Antioxidants and added flavours.

No.	Ingredients
1.	Wheat Flour
2.	Sugar
3.	Edible Vegetable Oils
4.	Milk and Milk Products
5.	Liquid Glucose
6.	Leavening Agents
7.	Salt
8.	Permitted Emulsifiers
9.	Antioxidants
10.	Added Flavour

Micronutrient Fortification

For Children in the age group of 6 months to 6 years

The micronutrient Fortification details for the above mentioned product per 100 gms are as follows:

Parameters	Proportion
Protein (Gram)	12 – 15
Calories (Kcal)	500
Iron (mg)	06
Vitamin A (mcg)	200
Calcium (mg)	200
Thiamine (mg)	0.30
Riboflavin (mg)	0.35
Niacin (mg)	04
Vitamin C (mg)	15
Free Folic Acid (mcg)	15

Micronutrient Fortification

For Pregnant and Lactating Mothers

The micronutrient Fortification details for the above mentioned product per 120 gms are as follows:

Parameters	Proportion
Protein (Gram)	18 – 20
Calories (Kcal)	600
Iron (mg)	15
Vitamin A (mcg)	300
Calcium (mg)	500
Thiamine (mg)	0.60
Riboflavin (mg)	0.65
Niacin (mg)	07
Vitamin C (mg)	20
Free Folic Acid (mcg)	100

TECHNICAL PRODUCT SPECIFICATIONS

The Take Home Ration should be in granule/powder form, free flowing high in nutrient density, have texture that appeals the beneficiary, taste as per traditional preparation, flavour and aroma as per local likening and cultural acceptances, energy dense, free from any kind of contamination, prepared from fresh and clean ingredients, does not contain any harmful and deleterious substances that are not fit for human consumption.

1. All the premixes should have a good flavor and pleasant smell and should be suitable and palatable for beneficiaries as per request for proposal (RFP).
2. All the premixes should be manufactured/produced in such a manner that it can be prepared as under:
 - Weaning Food (Supplement), Kheer (Shangom Kheer) and Rice and Pulse based Energy Food can be prepared instantly just adding boiling water in desired amount to the premix
 - Soya Based Protein Biscuits can be consumed instantly.

3. Flavors used should be permissible under Prevention of Food Adulteration Act and the rules made there under.

4. Micronutrient Fortification

- It shall be compulsory to have automated system for the measurement of the prescribed micronutrients and also such system for blending of the same, so that the fortification of the Premixes is done in such a manner that material accuracy is obtained.
- The prescribed micronutrients should be sufficiently stable in all the Premixes under customary conditions of packing, storage, distribution and use.
- The essential nutrients should not impart undesirable characteristics to the Premixes and should not shorten the shelf-life of the Premixes.

5. The product shall comply, except when specified otherwise in this request for proposal (RFP), with the Guidelines on formulated supplementary foods for Older Infants and young children of the Codex Alimentarius (Ed July 1991 – CAC / GL – 08 – 1991).

6. The product shall be manufactured from fresh ingredients of good quality, which shall be free from foreign material, substances hazardous to health, excessive moisture, insect's damages and fungal contamination.

7. The ingredients shall comply with all the relevant national food laws and standards.

8. The ingredients must be stored under dry ventilated and hygienic conditions. The insecticides used for fumigation in storage area should not be of hazardous nature. The quality of insecticides should be in compliance with FSS Act and Rules and Regulations made there under.

9. The production process shall be in accordance with the Code of Sound Manufacturing Practices and Code of Hygienic Practice. The proposer must fulfill the production practices as per the ISO and HACCP certificate.

10. The food shall be manufactured using the extrusion technology. Whole Rice, defatted Soya, Edible oil, Pulse, Wheat Flour, Milk Powder, Sewai, are mixed in the correct amount, gritted and cooked through extrusion (at a temperature not exceeding 160°C/320°F). The extruded product is cooled to ambient temperature immediately after extrusion and milled in to consistency prescribed under Flour Characteristics clause of this request for proposal (RFP). Subsequently, the flour should be homogeneously mixed with the Micronutrients, Ground Nut, Flavours and sugar where applicable.

11. TASTE: It shall have a pleasant smell and palatable taste and should have permissible flavors permitted by PFA/FSSA and as per the Bureau of Indian Standard norms. It should be contained with various edible flavors like cardamom flavor for Kheer (Sangom Kheer) and orange flavor for Rice and Pulse based Energy Food.

12. SHELF LIFE: Minimum shelf life of 6 months under normal conditions to ensure safety from the date of manufacture and a minimum 75% shelf life at the time of delivery up to Anganwadi Centers.

13. The end product must have the following parameters:

Parameters	Values
Moisture Content in final product	(not more than) 4.0%
Total ash	(not more than) 5.0%
Acid Insoluble Ash	(not more than) 0.15%
Crude Fiber (on dry basis)	(not more than) 1.0%

14. SAFETY PARAMETERS: It shall:

- Be free from objectionable matter.
- Not contain any substances originating from micro-organism or any other poisonous or deleterious substances, in amounts which may represent a hazard to health.

15. Proposer must have their own in house testing facilities and they must ensure batch wise acceptable test report information of (1) Nutrient contents, (2) Chemical contaminants, (3) Physical conditions e.g. dryness, softness, uniform consistency, and (4) Micronutrients.

16. FLOUR CHARACTERISTICS: It shall have a uniform fine texture with the following particle distribution.

Micronutrient Fortified Weaning Food Supplement:

- 95% must pass through a 2000 microns sieve.
- 100% must pass through a 2400 micron sieve.

Micronutrient Fortified Kheer (Sangom Kheer)

- 95% must pass through a 2000 microns sieve.
- 100% must pass through a 2400 micron sieve.

Micronutrient Fortified Rice and Pulse based Energy Food

- 95% must pass through a 2000 microns sieve.
- 100% must pass through a 2400 micron sieve.

ANNEXURE-I
Proforma for Performance Statement (for a period of last three years)

Request for Proposal (RFP) for procuring of supplementary nutrition food under ICDS scheme in the State of Manipur.

Name of Proposer:

Order placed by (full address of Purchaser)	Order No. & Date	Description & Quantity of Fortified Blended Food manufactured by extrusion technology	Value of Order (in Lacs)	Has the supply of Fortified Blended Food manufactured been satisfactory? (Attach a certificate from the purchaser/consignee)
1	2	3	4	5

Signature and seal of Proposer :

ANNUAL TURN OVER STATEMENT

The Annual Turnover of M/s _____
for the past three years and concurrent commitment for the current financial year
are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover_in Lakhs (Rs)
1.	-	
2.	-	
3.	-	

Total - Rs. _____ Lakhs.

Average turnover per annum - Rs. _____ Lakhs.

Date:
Seal:

Signature of Auditor/
Chartered Accountant
(Name in Capital

UNDERTAKING

To

Tender enquiry No. _____

For supply of _____

Sir,

1. I, Shri _____, on behalf of M/s _____ having registered office at _____, do hereby declare that I have gone through the terms and conditions mentioned for the above and undertake to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of one year from the date of award of contract to us.
2. I/We undersigned hereby bind myself/ourselves to the Office ofto supply The rates quoted by me/us for the items tendered for are specified against each. It is certified that rates quoted are lowest quoted for any institution in India and not higher than the MRP/ prevailing market rate.
3. The articles shall be strictly as per specification and of the best quality as per requirement of the institution. The decision of the Office of (hereinafter called the said Purchaser) as regards to the quality and specification of article shall be final and binding on me/us.
4. We agree to the conditions of the tender under which the EARNEST MONEY DEPOSIT and PERFORMANCE SECURITY DEPOSIT shall be forfeited by us.
5. We hereby undertake to pay the **penalty** as per the terms and conditions of the contract for delayed supply of the ordered items.

6. We agree to accept the amount of the bill to be paid by the purchaser after completion of all codal formalities and should any amount of the bill found by the purchaser/auditors to have been over-paid; the amount so found shall be refunded by me/us.
7. We hereby undertake to supply the items during the validity of the tender as per direction given in supply order within the stipulated period.
8. The tender inviting authority has the right to accept or reject any or all the tenders without assigning any reason.
9. We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.
10. We hereby declare that there is no vigilance/CBI or court case pending/contemplated against us at the moment.

SIGNATURE :

NAME & DESIGNATION :

DATE :

NAME & ADDRESS OF :

THE FIRM

SEAL :

UNDERTAKING ON FRAUD AND CORRUPTION

We M/s Do hereby undertake that, in competing for (and, if the award is made to us, in executing) the subject contract for supply of under tender reference no. Dt We shall strictly observe the laws against fraud and corruption in force in the country.

Sd/-

Signature of proprietor/Partner/Director
Designation:

Seal:

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT is made

The day of, year.....

BETWEEN

(1) Name and Address of the Purchaser:

(2) Name and Address of the supplier:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [insert: brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [insert: contract price in words and figures] (hereinafter called “the Contract Price”)

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Condition of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and constructed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) General Condition of Contract
 - (c) Technical Requirements (including Technical Specifications)
 - (d) The Supplier’s bid and original Price Schedules
 - (e) The Purchaser’s Notification of Award
 - (f) [Add here: **any other documents**]
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the

Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

For and on behalf of the Purchaser

Signed: _____

In the capacity of [insert: **title or other appropriate designation**]

In the presence of _____

For and on behalf of the supplier

Signed: _____

In the capacity of [insert: **title or other appropriate designation**]

In the presence of _____

